

Duke | Economics

INTERNSHIP PROPOSAL TEMPLATE

Directions

1. Save this document using the naming format: **Internship_Proposal_LastName_FirstName**
2. Complete the *Internship Information* section yourself.
3. Turn all pages in to your DGS with your offer letter. The DGS will complete the *DGS Approval* section.
4. The DGS will return all pages to you to submit with the application for Econ 799.

Applicant Information

Student Name _____ Duke Unique ID _____

Internship Information

Contact Information

Company Name _____

Company Address _____

Company Phone Number _____ Company Contact Email _____

Company Introduction

Describe the company background and any relevant information about the company (i.e., how the work this company does relates to economics). (775 character limit, including spaces)

My Responsibilities

Include your title at this company and describe your role. What are your responsibilities? How do your responsibilities relate to economics? Please include your supervisor's name in this section. (975 character limit, including spaces)

Program/Degree Outcomes

Describe how this internship relates to your program or degree. How will this internship apply to your degree? How will this internship enrich and advance your knowledge in your courses and program? (975 character limit, including spaces)

Internship Outcomes

Describe how your goals (personal, academic, career) align with this internship. How will this internship meet these goals? What are the benefits of this internship? Please include any potential outcomes. (975 character limit, including spaces)

Director of Graduate Studies (DGS) INFORMATION & APPROVAL

DGS Information

Program: MAE MAPE MSEC

DGS Name:

*****Director of Graduate Studies (DGS) use below this line*****

DGS Approval

Is this internship related to the student's major field? (Please check appropriate line.)

____ Yes, this internship is related to the student's major field.

____ No, this internship is not related to the student's major field.

DGS Signature (no typed signatures please) _____