

## Instructions for Formatting and Submission of Economics Honors Theses

When submitting your Honors paper:

1. You must submit **one hard copy** to the EcoTeach Center, Room 138 SocSci by **4:00pm** on the due date.
2. You must submit your paper (in pdf form) and your data set (if non-proprietary) online at <https://dukeeconomics.wufoo.com/forms/honors-theses-submitted-for-review/> by **4:00pm on the due date**.
  - Thesis should be submitted in PDF format only and titled ‘AuthorlastnameYEAR.pdf’ (example: Doe2017.pdf). If multiple authors, include each last name in the title.
  - Data should be submitted as an Excel file and titled ‘FullName\_DataTitle.xlsx’ (example: JaneDoe\_VideoGameSalesData.xlsx)
3. Your thesis must follow all of the physical standards stipulated by the University Archives (<http://library.duke.edu/uarchives/about/honors-papers.html>). An overview and template for the first few pages of the thesis is included below.

Honors papers written for economics should use the APA (American Psychological Association) style in citing sources and documenting evidence. For details of the APA style, see [www.apastyle.org](http://www.apastyle.org) or [http://bcs.bedfordstmartins.com/resdoc5e/RES5e\\_ch06\\_o.html](http://bcs.bedfordstmartins.com/resdoc5e/RES5e_ch06_o.html) .

**Title page.** The title page should include the following information: title; author; type of paper (in this case, “Honors thesis submitted in partial fulfillment of the requirements for Graduation with Distinction in Economics in Trinity College of Duke University”); Duke University; Durham, North Carolina; and the year. It should also list the faculty advisor(s)

- It is customary to acknowledge those people who have assisted and guided you in your work. An "acknowledgements" page at least should include your advisor's name.

**Abstract page.** The abstract should summarize the key points of your thesis, in a maximum of 100 words. After the abstract, list JEL codes and Keywords. JEL codes specify to which economic subfield a paper belongs. For example, a paper on the regulation of banks would list the general field, G (Financial

Economics), and all relevant subfields, G21 (Banks) and G28 (Government Policy and Regulation). JEL Codes can be found on

[http://www.aeaweb.org/jel/jel\\_class\\_system.php](http://www.aeaweb.org/jel/jel_class_system.php)

**General guidelines:**

- Pages should be numbered on the bottom right of each page, starting with the title page, but the number should be suppressed on the title page. Note that the template doesn't contain page numbers.
- Use a quality printer that produces dark and legible characters. Print in a conventional font such as Times New Roman or Palatino and in 12-pt. type.
- Do not staple the pages together. Do not have your paper privately bound, and do not submit it in binders of the type that require you to punch holes in the paper, or otherwise weaken it in any way.

*Revised 3/17/17*

**Title**

**Name (First, Middle, Last)**

*Professor (First, Middle, Last), Faculty Advisor*  
*Professor (First, Middle, Last), Faculty Advisor*

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*Honors Thesis submitted in partial fulfillment of the requirements for Graduation with Distinction in  
Economics in Trinity College of Duke University.*

Duke University  
Durham, North Carolina  
2011

## **Acknowledgements**

Text

## **Abstract**

Text

*JEL classification:* F1; F43; O30; O31

**Keywords:** Trade; Technology: R&D

## **Introduction**

Text

(You can start each section of your paper from here on out either on a separate page, or you can create a contiguous document, using bold headers to separate sections.)